

ROLE DESCRIPTION:

Books on Wheels drivers deliver books and other materials to senior residences, whether a single-family home, assisted living facility, or senior living apartment complex. Invest a couple of hours twice a month to make a real difference in someone's life who has difficulty coming to the library!

BOOKS ON WHEELS DRIVER

RESPONSIBILITIES:

- ✓ Picking up designated materials in tote bags from the library
- Driving to retirement villages or assisted living facilities to deliver and retrieve designated materials
- Driving to patron's homes to deliver designated materials and retrieve materials
- Respect privacy and confidentiality of requests for materials from the patron
- Take adequate notes (if any) to relay back to library staff about patron needs, communicate with the program specialist regarding questions, scheduling, patron needs and materials requests

QUALIFICATIONS/SKILLS REQUIRED

- ✓ Have reliable transportation
- Must be 18+, hold valid driver's license and insurance
- FOR HOMEBOUND: Be willing to drive a short route(s) every three weeks
- FOR FACILITIES: Be willing to drive once a month
- Be punctual on scheduled days, and ability to communicate any conflicts with library staff
- Have a pleasant and friendly attitude and demeanor
- Maintain positive relationships with homebound and assisted living patrons, other volunteers, and library staff
- Ability to communicate well with others
- Show patience and respect for those in a homebound situation
- Ability to work with and get along with diverse groups of people

TIME/COMMITMENT

- ✓ 2-3 hours per week; dependent upon patron program participation and needs

BENEFITS

- ✓ Acquire new skills and gain work experience
- Use as job reference/resume
- Give back and participate in community outreach
- Gain service hours
- Make a difference in someone's life
- Build new relationships
- Support library staff