ROLE DESCRIPTION:

Teen Program Helpers assist with program preparation and clean-up. This position is mainly at the George W. Hawkes Downtown Library and helps during our Teen Times and other teen programs.

RESPONSIBILITIES:

☑ Assist with Teen Time, Teens Give Back, and other various library programs
☑ Assist with large programs and more
☑ Have the option of joining Library Youth Ambassadors, the library’s teen advisory group
☑ Help with Adopt-a-Category

QUALIFICATIONS/SKILLS REQUIRED

☑ Must be 14-17 years of age; with permission from a parent/legal guardian (minor consent form required)
☑ A pleasant and friendly attitude and demeanor
☑ Ability to communicate well with others
☑ Ability to listen and follow instructions
☑ Ability to work with and get along with diverse groups of people

TIME/COMMITMENT

☑ Hours are dependent upon program and staff availability

BENEFITS

☑ Gain valuable experience to use on resume
☑ Give back to the community
☑ Gain service hours
☑ Meet new friends and build relationships
☑ Build social and networking skills
☑ Learn to communicate, work with and get along with diverse groups of people
☑ Gain behind the scenes knowledge of library resources
☑ Make a difference!

LOCATION OFFERED

☑ George W. Hawkes Downtown